

CLEVELAND BEEKEEPERS ASSOCIATION **CONSTITUTION**

1. NAME

The name of the Association shall be “The Cleveland Beekeepers Association” hereinafter called “the Association” or “CBKA”.

2. AFFILIATION

The Association shall be affiliated to The British Beekeepers Association (BBKA).

3. OBJECTS OF THE ASSOCIATION

To promote and further the craft of beekeeping.

4. MEMBERSHIP

(a) Membership shall be open to all persons in sympathy with the objects of the Association.

(b) The Executive Committee may remove a person's membership if they believe it is in the best interests of the Association to do so. The member has the right to be heard by the Executive Committee before the decision is made.

(c) The categories of membership are:

Registered Full Members – Adult members who receive all the benefits of membership, including Public and Products Liability insurance under the BBKA Insurance Policy, BBKA News magazine and the CBKA Newsletter.

Partner Members – Adult members residing at the same address as a Full Member. They receive all the benefits of membership, including Public and Products Liability insurance under the BBKA Insurance Policy, but not BBKA News magazine and the CBKA Newsletter.

Country Members – Members who do not keep bees but who wish to support CBKA and BBKA and receive BBKA News magazine and the CBKA Newsletter.

Associate Members – Any person who is already a Registered Full Member of another Beekeeping Association. Will not receive BBKA News magazine through CBKA membership, but will receive the CBKA Newsletter.

Junior Membership – Available to anyone under 18 years old. No capitation is paid to BBKA and therefore there is no insurance. Not eligible for BBKA News magazine but will receive the CBKA Newsletter.

Honorary Life Members – Any member who has performed distinguished service to the Association or to the general betterment of beekeeping may be elected by the Executive Committee to be an Honorary Life Member and shall thereby be entitled to free Registered Full Membership of the Association.

(d) Voting at Annual and Extraordinary General Meetings is open to Full, Partner and Honorary Life Members only.

5. MANAGEMENT

(a) The Association shall be managed by an Executive Committee of Trustees comprising the Chairman, Vice-Chairman, Treasurer and Secretary, and up to 6 other Registered Members.

(b) The Executive Committee shall be elected at an Annual General Meeting.

(c) The Chairman and Vice-Chairman shall hold office for 2 years, and other officers for 1 year. The

retiring chairman may remain on the committee for a further year without requiring election if he/she wishes to.

(d) The Vice-Chairman shall be the Chairman-Elect.

(e) In the event of an office falling vacant, the Executive Committee shall have the power to appoint a member to fill the vacancy. The member so appointed shall hold the office until the next Annual General Meeting.

(f) The Executive Committee shall hold at least 3 meetings each year, 4 people to form a quorum. Minutes shall be kept for each meeting.

6. MEETINGS

(a) Annual General Meeting – AGM

(i) The AGM shall be held in October each year. Members shall be given 14 days notice of the agenda. Minutes shall be kept.

(ii) Only Registered Full Members and Honorary Life Members may stand for election to the Executive Committee.

(iii) At the AGM, the Executive Committee shall present the annual reports and accounts.

(b) Extraordinary General Meeting – EGM

(i) If the Executive Committee consider it is necessary to change the constitution or wind up the Association, they shall call an Extraordinary General Meeting. An EGM must also be held upon written request from the majority of voting members.

(ii) Members shall be given 30 days notice and told the reason for the EGM.

(iii) Decisions require a two-thirds majority.

(iv) Minutes shall be kept.

(c) Winding Up

If a decision is made to wind up the Association, any money or property remaining after payment of debts shall be given to some other institution having objects similar to the objects of the Association.

(d) Changes to the Constitution

Changes to the Constitution may be made at the AGM or an EGM. No changes may be made which would cause the Association to cease to be a charity.

7. FINANCE

(a) The rate of the annual subscription for all categories of members for the following year shall be decided at the AGM. Annual subscriptions are due on 1st November. Any member whose subscription is overdue by more than 3 months shall cease to be a member.

(b) Money and property belonging to the Association shall only be used to the Association's purposes.

(c) The Treasurer shall be responsible for safekeeping of the Association's funds and preparing the annual Statement of Accounts which will be presented at the AGM.

(d) Money belonging to the Association must be held in the Association's bank account. All cheques must be signed by the Treasurer and additionally the Chairman or Secretary.